

CITY OF ILWACO

City Council

MEETING MINUTES

Regular Meeting – March 22, 2010

CALL TO ORDER

Mayor Cassinelli called the meeting to order at 6:10 p.m. and the Pledge of Allegiance was not recited as there was no flag in the meeting room.

ROLL CALL

Present: Council members Jensen, Chin, Greene and Forner, and Mayor Cassinelli. Mayor Cassinelli stated that Council member Marshall had an excused absence.

APPROVAL OF MODIFIED AGENDA

Councilor Greene made a motion to add an Executive session to the meeting agenda to discuss the attorney's that are handling the fire station litigation as well as to correct Business item #4 to have a comma between North Head and Water Booster stations. Councilor Forner seconded the motion and it was unanimously approved.

APPROVAL OF CONSENT AGENDA

Greene made a motion to approve the consent agenda, including the claims and vouchers # 808658 – 808668 and # 29206 – 29284, but excluding 29254 and 29275 which will not be released until grant funds are received. The motion was seconded by Jensen and the vote was unanimous. It was noted by the Mayor that the warrants were not listed last meeting in the agenda and they are now.

STAFF REPORTS

Police Chief Flint Wright had nothing to report. Fire Chief Tom Williams had nothing to report. Project Manager Gary Kobes stated that the Beard's Hollow Overlook project was on temporary hold for paving that the state would not allow to occur until April 1st. He had a meeting recently regarding the scope of remaining work. City Treasurer Elaine McMillan reported that she had met with the Finance Committee; is working on implementing the B&O tax; is working with the Clerk and Asst Clerk on pursuing utility delinquencies; and is preparing the 2009 financial statements. She announced that the exit meeting for the accountability audit will be held at 9:30 am on Thursday, March 25th. Later in the meeting, Planning Commissioner Don Parsons reported to the Council that the Planning Commission had worked on a draft fee schedule based on the actual Planner costs that they would be presenting to the Council.

COUNCIL REPORTS

Councilor Jensen reported that he along with Councilor Chin and Councilor Greene had been attending the Black Lake Steering Committee meetings. Councilor Chin updated the council on her discussions

with the state regarding re-painting the crosswalks. She had also spoke with Marc Simmons, the principal of Ilwaco High School, about the Ilwaco Enterprises being able to create the flags that could be used for the crosswalk project. Councilor Greene reported that the Finance committee had met with the Treasurer with one of the topics being the planned implementation of the Vision software. He stated that he and Chin had met with a senior from the high school regarding the student's senior project which is to add signage to the Black Lake trail. He further mentioned he had met with the Pacific County Marine Resource Committee which is working on steering legislature on important marine issues. He also stated that the Black Lake Steering Committee will be winding up and determining their recommendation. Councilor Forner reported that he and Chin had met with Fire Chief Williams and a representative from Labor and Industries regarding what would be necessary to get the fire station up to state standards.

MAYOR'S REPORT

Mayor Cassinelli reported that the Treasurer had contacted Bob Sanchez regarding the purchase of the radio read equipment which would save the field and office staff a significant amount of time with reading meters and transferring the data to the billing system. The mayor stated that he had reports from L&I regarding their observations in City Hall, the City Shop and the plants. Dave McKee had met with Ann Saari regarding things that needed to be done at the Community Building. He had recently met with the field staff and Jake Stierns was selected as the staff member that will be licensed to spray pesticides. He stated that he would be attending various meetings the remainder of the week. He reminded the citizens that the next meeting would be three Monday's away. He was hopeful that the upcoming clam tides would bring business to the city and reminded everyone that donations were still needed for the Black Lake Fishing Derby on April 24th.

COMMENTS OF CITIZEN AND GUESTS

Don Berger of Vandalia commented on Chin's crosswalk project. He had sent information regarding lighted cross walks which he is hoping will be considered. The mayor stated he would have Dave McKee email the state to see if that would be a possibility since this was a state highway. Nellie Beasley stated she had contacted the state previously regarding a crosswalk by the post office and the state would not deal with that since it was a city street.

BUSINESS ITEMS

1 Greene moved that Ordinance #766 – Amending Ordinance #762 to Include an Interest Rate and Establishing an Interfund Loan Interest Rate for Future Interfund Loans be adopted. Jensen seconded the motion. Greene and Jensen further discussed the possibility that additional changes would need to be made to the interfund loan established in December of 2009. The Council members were polled individually. All were in favor of the ordinance and it unanimously passed. It was noted that Marshall was absent.

#2 Greene moved that Ordinance #767 Authorizing Two Cash Change Funds & Petty Cash be adopted. Forner seconded the motion. After brief discussion, the Council was individually polled and the motion passed unanimously. It was noted that Marshall was absent.

3 The mayor reported that a letter was sent to the South Pacific County Humane Society accepting them as the city's shelter. There was further discussion regarding whether or not there was going to be

work on updating the code regarding a no kill shelter. Greene and Chin recalled that there would be no further action on this other than to possibly update fees.

#4 Greene moved that the annual monitoring contracts with A&E regarding the Fort Canby, North Head and two Water Booster stations be signed by the Mayor or Treasurer. Chin seconded the motion. Forner commented on the need to correct the word Springtown to Stringtown. There was brief discussion. The motion passed unanimously.

#5 Greene moved to allow the Treasurer to issue and release warrants for the next three weeks to Wilkins Construction as funds were received from the grant. Chin seconded the motion. There was no discussion and it passed unanimously.

#6 Later the Mayor requested that Discussion item #2 be moved to a Business item which resulted in Greene moving that the city hire Richard Mattson as the attorney of record in the litigation against AWC regarding the fire station as recommended by Richard Dykstra with the caveat that the city attorney, Heather Reynolds, review and concur. The motion was restated by Jensen who seconded the motion. The motion passed unanimously.

DISCUSSION

#1 Storm Water Utility Ordinance – Greene explained that years ago there was extensive work done to create a storm water plan. While the plan had been created, it never moved forward because the associated fees could not be agreed on. He further explained that in some area's the state was requiring storm water utilities. Greene recommended that the Council include revitalizing the storm water utility district in their 2010 work plan. Jensen stated that the county storm district collected about \$8 per parcel. The Mayor suggested talking to Nancy Lockett when she is here. Forner mentioned citizens that had requested firemen to pump water from their property and how a storm utility would eliminate this. It was agreed that copies of the plan would be distributed by Greene to the other Council members.

#2 The Mayor requested the issue of hiring Richard Mattson be moved to a business item.

EXECUTIVE SESSION

At approx. 7:10 p.m., the Mayor and City Council went into Executive Session for 15 minutes to discuss the attorney's for the fire station litigations.

RESUMPTION OF REGULAR SESSION

At 7:25 p.m., the Mayor and City Council resumed the regular Council meeting. Greene moved that the meeting be adjourned. Mayor Cassinelli adjourned the meeting at 7:26 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, City Treasurer